



High School Intern Application

2018

INTERNSHIP OPPORTUNITIES

The Wolf Conservation Center is pleased to offer the opportunity for individuals to gain experience in wildlife conservation and education. Interns will learn about animal husbandry and enrichment; environmental education; enclosure and grounds maintenance; and non-profit fundraising by participating in daily activities alongside WCC staff.

There are two primary internship sessions, spring and summer, with the spring internship geared towards high school students and the summer internship designed for college students. This is an unpaid internship opportunity. College credit is offered if desired; interns are responsible for obtaining necessary approval from their university. Other intern opportunities are available throughout the year. Please contact the WCC for more information.

Qualifications:

Applicants are required to be a citizen of the US.

Must be at least 16 years of age.

Must enjoy working outdoors in all types of weather conditions.

Must be in good physical condition and able to lift 50 pounds.

Preference is given to students pursuing a career in a related field.

To Apply:

Please complete the internship application and waivers contained within this handbook. Then send, along with **references, resume and a one page statement detailing your interest in the internship**, to Reyanne Neal, Volunteer Coordinator via email or USPS.

INTERNS

Our interns are indispensable in performing tasks that help us fulfill our mission. We couldn't exist without them! Every effort will be made to match the interest, skills, and abilities of interns to tasks to which they are assigned.

Spring positions: Our spring internship opportunity is intended, but not limited to, high school students who are required to intern for a minimum of three to a maximum of thirty hours per week. High school interns can expect to help in a variety of ways, all of which are integral to the success of the WCC. Various tasks include:

- Enclosure landscaping and maintenance
- Assisting with WCC education programs
- Office work
- General grounds work
- Collecting roadkill deer with a WCC staff member

There are up to five available spots for spring interns. **The application deadline is March 16th.**

Please contact the WCC if interested in applying for a position during Fall and Winter months.

For questions please email Reyanne Neal at rneal@nywolf.org. Please submit a completed application via email to rneal@nywolf.org or by USPS to:

Wolf Conservation Center
P.O. Box 421
South Salem, NY 10590

ABOUT US

The Wolf Conservation Center teaches people about wolves, their relationship to the environment and the human role in protecting their future.

The Wolf Conservation Center (WCC), founded in 1999 by Hélène Grimaud, is a private, not-for-profit environmental education organization located in South Salem, NY. The WCC's mission is to promote wolf conservation by teaching about wolves, their relationship to the environment, and the human role in protecting their future. The WCC accomplishes this mission through on-site and offsite education programs emphasizing wolf biology, the ecological benefits of wolves and other large predators, and the current status of wolf recovery in the United States.

The WCC also participates in the Species Survival Plan (SSP) and Recovery Plan for two critically endangered wolf species, the Mexican gray wolf (*Canis lupus baileyi*) and the red wolf (*Canis rufus*). The Mexican gray wolf and the red wolf are among the rarest mammals in North America; both species at one time were completely extinct in the wild.

As a volunteer at the WCC, you will play a crucial role in maintaining our facility for these wolves, educating the public about the plight of these canids, or helping to raise money for the continual care of these beautiful animals. While volunteers are not guaranteed time or contact with the wolves who are part of the SSP program, all volunteers will have the opportunity to learn about wolves through our wolf ambassadors.

STAFF

Maggie Howell , Executive Director	maggie@nywolf.org
Rebecca Bose , Curator	rebecca@nywolf.org
Spencer Wilhelm , Operations Manager	spencer@nywolf.org
Alex Spitzer , Education and Product Manager	alex@nywolf.org
Regan Downey , Youth Education Coordinator	regan@nywolf.org
Mary Kate Kabbes , Corporate Sponsors and Events	mk@nywolf.org
Reyanne Neal , Volunteer Coordinator	rneal@nywolf.org
Robyn Abbott , Development Coordinator	rabbott@nywolf.org

Phone: 914-763-2373

Mail Address: P.O. Box 421, South Salem, NY 10590

Site Address: 7 Buck Run, South Salem, NY 10590



Internship Application

Wolf Conservation Center

www.nywolf.org P.O. Box 421 South Salem, NY 10590
Phone/Fax: (914) 763-2373 Email: Volunteer@nywolf.org



Personal Information

Name: _____ Date of Birth: _____

Address: _____

Home Phone: _____ Mobile: _____

Work: _____ Email: _____

Preferred method of contact: _____ (WCC likes email)

Applying for: May _____ June _____ Other _____

Preferred hours/week _____

Valid Driver's License: Yes No If Yes, will you have a vehicle

Education (Include High School, College degrees, etc.):

Work Experience:

Volunteer Experience:

Special Skills (Describe):

Why are you interested in interning at the Wolf Center? ***Please attach a one page letter explaining what you hope to gain during your time with the WCC***

When are you available (Tuesday-Sunday 9-5)?

How did you learn of our program?

Have you ever been convicted of a crime other than a traffic violation? Yes No

If yes, what charge? _____ Date convicted: _____ Where _____

Do you consent to a routine check of your criminal records? Yes No
Social Security Number (kept confidential)_____

Please list three references of people who know you well, other than relatives, preferably for whom you have worked in either a paid or volunteer capacity. If you are currently working, either paid or as a volunteer, please include the name of your supervisor.

Name /Address /Zip Code /email/Phone /Relationship

1. _____

2. _____

3. _____



Release and Waiver of Liability Claims

In consideration for and as a condition to the undersigned being permitted to enter and use the property of the Wolf Conservation Center, the undersigned on his or her behalf and on behalf of his or her heirs, legal representatives and assigns (collectively referred to hereafter as "Undersigned") hereby RELEASES, WAIVES AND DISCHARGES the Owner and the Owner's respective heirs, legal representatives, shareholders, members, managers, directors, officers, employees, volunteers, agents, assigns and affiliates as appropriate (such parties together with the Owner are hereafter collectively referred to as the "Released Parties"), from any and all liability, claims, demands, or causes of action that the Undersigned may have now or hereafter for any and all injuries to his or her person or property and for damages including, but not limited to those injuries or damages CAUSED BY THE NEGLIGENCE OF THE RELEASED PARTIES while the Undersigned is on the property of the Owner, for any purpose or participation in any activity whatsoever.

The Undersigned hereby EXPRESSLY AGREES he or she WILL NOT SUE OR MAKE A CLAIM against the Released Parties for damages or other losses sustained as a result of his or her presence on or participation in any activity on such property.

The Undersigned further AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the Released Parties and each of them from loss, liability, damage, or cost that the Released Parties may incur due to the presence of the Undersigned on the properties of the Owner, including without limitation subrogation and/or derivative claims brought by any third party or insurer in connection with any injury or damage the Undersigned may suffer while on the property of the Owner. The Undersigned AFFIRMS he or she is currently covered under appropriate general liability and personal health insurance policies issued through a licensed insurance carrier. The Undersigned REPRESENTS AND WARRANTS his or her participation in any activity on the property does not violate any federal, state and/or local laws and ordinances regulating such activity, if any, and he or she has obtained any necessary permits or licenses to engage in such activity, if required by law.

The Undersigned EXPRESSLY ACKNOWLEDGES, AGREES AND UNDERSTANDS his or her presence and participation in activities on the property have inherent risks and dangers and no amount of care, caution, instruction, or expertise can eliminate these risks and dangers, and he or she EXPRESSLY AND VOLUNTARILY ASSUMES ALL RISK OF DEATH OR PERSONAL INJURY SUSTAINED WHILE PARTICIPATING IN SUCH ACTIVITIES ON THE PROPERTY WHETHER OR NOT CAUSED BY THE NEGLIGENCE OF THE RELEASED PARTIES. The Undersigned further EXPRESSLY AGREES the foregoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the Province or State in which activities are conducted and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF LIABILITY AND CLAIMS, AND UNDERSTANDS THAT HE OR SHE HAS GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, HAS SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO HIM OR HER, AND INTENDS THAT HIS OR HER SIGNATURE IS A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW. The Undersigned further AGREES that no oral representations, statements or inducements apart from the foregoing written agreement have been made.

Volunteer Signature: _____ Date: _____

Volunteer Name: _____

Address: _____

E-MAIL: _____

EMERGENCY CONTACT: _____

PRE-EXISTING MEDICAL CONDITIONS: _____

Thank you. A member of our staff will be contacting you.